



OAKLAND COUNTY SHERIFF'S OFFICE

Policies and Procedures

	NUMBER 83	DATE February 27, 2004
SUBJECT:	INMATE TRANSPORTATION OUTSIDE CORRECTIONS FACILITIES	DISTRIBUTION A, B, D-I, D-II, H.
REFERENCE:		

PURPOSE

To ensure uniform notification and proper documentation of assignments outside of the Corrections Facility when using a marked departmental vehicle.

PROCEDURE

Officer shall contact Communications Unit via radio when transporting inmates to court, doctor runs, hospital watches, et cetera.

You shall notify the Communications Unit with car number as in: Example, "305 to RADIO". You shall advise them of your name, badge number, destination, purpose, and number of inmates being transported. When transporting inmates of the opposite sex, you shall give the Communications Unit your starting mileage.

You shall contact Communications Unit on arrival at and departure from destination. The same procedure shall be followed on completion of detail.

Should you report to a hospital watch directly from your home, upon arrival, you will notify the Communications Unit via phone, and inform them of the inmate's name, name of hospital, and room number where you will be detailed.

A handwritten signature in blue ink that reads "Michael J. Bouchard".

Michael J. Bouchard
Sheriff

MJB/bjw