



OAKLAND COUNTY SHERIFF'S OFFICE

Policies and Procedures

	NUMBER 175	DATE August 9, 2005
SUBJECT:	“SPY-STIK” SURVEILLANCE DEVICES USAGE, STORAGE AND CARE	
		DISTRIBUTION G.
REFERENCE:	P. & P. 94, dated February 27, 2004, “Cell Searches”	

POLICY

It shall be the policy of the Oakland County Sheriff's Office to inspect all inmate housing areas on a continual, routine and thorough basis to detect and eliminate the introduction of contraband items to our facilities. To that end, the “Spy-Stik” surveillance devices shall be utilized to view hard to search areas and all other areas that are typically out of a Deputy's sight lines. **It should be noted that at no time would these devices be used to search persons.**

PROCEDURES

1.0 PRODUCT DESCRIPTION/USE

- 1.1 The model {SS-3623} is ideally suited for cell inspections/searches. It has a thirty-six inch flexible lighted shaft which is .23” in diameter and rotates three hundred and sixty degrees. It has a forty-degree field of view that can focus as close as ¾” or across a room. Its sealed submersible cable makes it ideal for institutional use.
- 1.2 This unit can be used in any area that is difficult to search; such as toilets, vents, over light fixtures, under bunks, in door assemblies and overhangs, etc.
- 1.3 After each usage the body and shaft of the unit shall be sanitized with disinfectant, wiped clean and inspected for any damage before being returned to its storage case.
- 1.4 Necessary reports shall be submitted as outlined in Policies and Procedures No. 94.

2.0 STORAGE

- 2.1 The units shall be stored in the Main Jail Sergeant's Office. They may be utilized by on-duty personnel after signing the unit(s) out in a logbook that will be kept in the Main Jail Sergeants Office. After use, they shall be returned to the Main Jail Sergeant's Office and signed back in. The units shall be kept in their cases during storage periods.

3.0 **REPAIR**

- 3.1 Should the units malfunction, become damaged or need repair a **report shall be written** and the Shift Sergeant will be notified. The vendor shall be contacted for repairs at the below address:

Bill Rogers
Absolute Security and Investigations
1556 N. Telegraph Rd.
Pontiac, MI 48340
{248} 332-7777 fax {248} 334-3490



Michael J. Bouchard
Sheriff