



OAKLAND COUNTY SHERIFF'S OFFICE

Policies and Procedures

	NUMBER 369	DATE January 6, 2021
SUBJECT:	COGNITIVE BEHAVIOR PROGRAM (CBP)	DISTRIBUTION A,B,D,E,M.-Booking
REFERENCE:		

POLICY

The Cognitive Behavior Program (CBP) is designed to teach felony sentenced inmates, who meet specific eligibility criteria, techniques and ways of thinking to help change anti-social into pro-social behavior. Participation in this six-week program must be authorized by the Court either by direct sentence eligibility or approved requests generated by Sheriff's Program Services CBP staff. Upon successful completion of CBP, an inmate participant will receive up to a 25% sentence reduction, unless otherwise stated by the Court. This program may be utilized for the four-week Life Employment Skills Program (LESP-Misdemeanor) sentences, if needed.

To facilitate the delivery of the Cognitive Behavior Program, the Sheriff's Program Services CBP staff shall coordinate with the Classification Unit for movement of inmate participants to appropriate housing areas. CBP staff shall be responsible for inmate screening and group placement as outlined in this policy.

1.0 CHARGE ELIGIBILITY CRITERIA

- 1.1 To maintain safety and security, CBP participants must have a security level of ME4 or lower.
- 1.2 Program Services CBP staff shall review each eligible inmate's offenses and institutional behavior prior to submitting any request to the Court.
- 1.3 Program Services CBP staff shall maintain a CBP eligibility database from which all requests shall be generated. All requests submitted to the Court will be notated in the database and in the Jail Management System.
- 1.4 CBP inmate participants shall not have a current incarceration conviction for;
 - A. Criminal Sexual Conduct
 - B. Attempted Criminal Sexual Conduct (of any degree)
 - C. Any Sex Offense
 - D. Fail to Register as a Sex Offender
 - E. Violent Felony Crimes
 - F. Active Personal Protection Orders
 - G. Stalking (felony or misdemeanor)
 - H. Weapons charges (CCW Excluded)
 - I. OUIL 3rd
 - J. OUIL Causing Death
 - K. Escape and/or Attempted Escape (from a secured facility)
 - L. Any other charge(s) deemed not appropriate for CBP

- 1.5 All decisions are based on listed eligibility criteria and final program approval resides with the Sheriff's Office.

PROCEDURE

2.0 CBP – SCREENING / PLACEMENT / PARTICIPATION

- 2.1 CBP groups are determined by the Sheriff's Office. Screening and placement for these groups will be handled by Program Services CBP staff.
- 2.2 CBP staff will maintain a database to generate Court requests, and to track and monitor progression of each inmate participant throughout the program.
- 2.3 Direct sentence/disposition to the program from the Court will be reviewed against charge eligibility and current/past institutional behavior.
- 2.4 All felony participants must complete six-weeks and misdemeanor participants must complete four-weeks in order to successfully complete the program.
- 2.5 Inmates are to actively participate in the group. An inmate participant who misses three (3) classes will be removed from the program for non-compliance. A Sheriff's Office excused absence will not be counted against the participant (Court, medical or exigent circumstances).
- 2.6 If participants receive a disciplinary ticket, they will be temporarily removed from the program, pending the disposition of that disciplinary ticket. If the disciplinary ticket is upheld, then removal is permanent and eligibility to continue in CBP is revoked.
- 2.7 CBP staff will verify participant status and information prior to completion.
- 2.8 The CBP Supervisor will provide the Booking Unit staff with a list of the inmates who successfully completed the program each Friday. Booking staff will then update the inmate's file and recalculate their release date.



Michael J. Bouchard
Sheriff